

**pMinutes of Mersham with Sevington Parish Council Meeting held in
the Church Room, St John the Baptist Church, Mersham on Monday, 19th February 2018**

Present	Peter Turley (Chair)	Geoffrey Fletcher
	Rob Hansen	Jan Oakley Hills
	Mick Smithers	Kenton Stewart
	Lee Whitehead	

In attendance: Paul Bartlett, 1 member of the public and Tracey Block (Clerk)

To be actioned by

The meeting started at 7.30pm	
Apologies for absence had been received from Cllrs Botfield, Murphy and Sawdon	
Declaration of interest in items on the agenda Cllrs Fletcher and Smithers declared a personal interest in the Sports Club.	
Minutes of the Meeting on 15 th January 2018 were approved as a true record and signed accordingly.	
<p>Matters Arising from the Minutes</p> <p><i>Battery for speed sign</i> The Clerk had obtained a price for a new battery, this was £133 +VAT. Cllr Murphy agreed to purchase this.</p> <p><i>JPF Lease</i> A proposed lease had been received and the Parish Council had responded asking for a 10 year term on a renewable basis. A response has now been received and a follow up communication is awaited from Strutt and Parker once their estate solicitor has clarified a few points with regard to the new lease.</p> <p><i>Millennium Green Path – signage, road tape and path destruction</i> The Clerk will circulate prices for a sign to be fitted to the footpath sign asking that people do not block the access. Cllr Turley will purchase road tape in the warmer weather and will fit same. The resident whose works had churned up the path to the Millennium Green rather has been approached and has assured the Chairman that the soil will be made good on completion of the works.</p> <p><i>Chequer Tree Paddock</i> The Parish Council had written a communication to Ashford Borough Council Planning Enforcement department reminding them of the date that the occupiers of Chequer Tree Paddock must remove themselves, clear the site, and return it to the state it was before their occupation by the end of March 2018 and asking that they advise us what action Ashford Borough Council will be planning to take to ensure that the rule of law is upheld, and that the order is fully complied with in a timely fashion.</p> <p>Ashford Borough Council had responded to say that they can confirm that the case officer recently attended a meeting regarding the matter and is aware of the compliance date. A site visit will be made, as with any other case, when the compliance date is reached and the actions of the council will be considered further at that time.</p> <p><i>Finberry Lights</i> The Clerk had made contact with Alex Vicary of Crest Nicholson who had said the lights would be fixed by 17th January. They were fixed.</p> <p><i>Community Warden</i> Cllr Turley had emailed the Community Warden scheme to thank Graham Kingston for his work and to explain how vital these roles are to the community.</p>	<p>GM</p> <p>TB</p>

<p><i>Sports Club Expansion</i> Cllrs Turley and Fletcher had made contact with the family with regard to the naming of the Sports Club Expansion after Lady Mountbatten. The family had confirmed in writing that they are fully supportive of this and would be keen to support the initiative.</p> <p><i>Salt bin for Church Road/Milbourn, Sevington South</i> Cllr Oakley-Hills is to meet with the Highway Steward on site on Wednesday at 11am. Cllr Clair Bell has agreed subjective to cost that she will pay for this. KCC Highways are liaising with Cllr Bell directly.</p> <p><i>GDPR</i> The Clerk has applied for a grant to fund a laptop and printer/scanning in order to comply with the new General Data Protection Regulations and the Transparency Code.</p> <p><i>Telephone box in the Frith area</i> The Parish Council did not think there was a huge need for this but felt that they would be happy to support in a non-funding capacity. It was questioned as to whether the kiosk is adequately equipped for a defibrillator.</p>	
<p>Public session: To receive questions and comments from the public on any agenda item. The water coming from the Brabourne property across the road is freezing and is a sheet of ice at times. It was agreed that this would be reported to Kent Highways.</p> <p>The piece of land behind the shop was again discussed, there is some question over the legality of what can be done. Can the Council assist with making the area better used? The Clerk agreed to look into this. Cllr Turley is to request that the Caretaker look at clearing the piece of land of brambles as it is thought that it is currently encouraging rats. Cllr Smithers agreed to check ownership of the land. Planings were considered a good surface to put down. They cost approx: £15/tonne and would need approximately 100 tonnes but a membrane would be required initially.</p> <p>A letter has been received from T Denne and Sons requesting help with the parking problems near their property at School collection/drop off times. It was agreed that Cllr Turley would contact the Chair of Governor's of the School to see if they can assist with the problem. Kent Highways have refused yellow lines as there is no crash data at that site. The Clerk will ask Cllr Clair Bell if she can accelerate these lines through her Grant fund.</p>	<p>TB</p> <p>TB PT MS</p> <p>PT TB</p>
<p>Report from Borough Councillor Construction Plan for J10A – Cllr Bartlett had received a copy of the Construction Plan for J10A. This stated: Barrey Road Lights – installed on 15/4/2019 Highfield Lane Bridge – installed 16/6 Kingsford Street Closure – no date for this but the Clerk was advised to contact Clair Bell.</p> <p>Cllr Bartlett will forward the document.</p> <p>Waterbrook Application – The owner of the site has stated in the viability section of this application that he does not intend to contribute to health/education, infrastructure or J10A. The application is as big as Stour Park and it was suggested that Cllr Oakley-Hills could make sure residents of Finberry are advised of this application. The Parish Council will ask for a Section 106 agreement through Ashford Borough Council as this size of application should not be approved without contributions being made. Such a large application will require better infrastructure and there will be a wider impact on local homes. The Clerk will ask the planning officer for an extension to respond. It was noted that the lack of a health centre on Finberry means there are already issues for people wanting to register at a surgery.</p> <p>Engaging with Finberry – The Borough Council are happy to print a leaflet to be delivered to each house on Finberry and will type set the leaflet but the Parish Council will need to deliver these.</p>	<p>TB</p> <p>J O-H TB</p>

<p>Report from PCSO No report had been received this month.</p>	
<p>Planning Matters: A list of Planning Applications was circulated as Appendix A with the agenda, those requiring a response were:</p> <p>18/00016/AS Cherry Orchard, Bower Road, Mersham, Ashford, Kent TN25 6NW New vehicular access with 2 no. 1.8m high gates The Parish Council raised no objections</p> <p>16/00427/CONB/AS Phase 1, Waterbrook Park, Waterbrook Avenue, Sevington, Ashford, Kent Discharge condition 8, 10, 11, 25, 26 The Parish Council raised no objections</p> <p>18/00098/AS Waterbrook Park, Waterbrook Avenue, Sevington, Kent The Parish Council will submit comments</p> <p>18/00138/AS 82 Church Road, Sevington, Ashford, Kent TN24 0LF Rear single storey extension to detached house The Parish Council raised no objections</p> <p>18/00201/AS 80 Church Road, Sevington, Ashford, Kent TN24 0LF Lawful development certificate – proposed- single storey ear infil extension The Parish Council raised no objections</p> <p>18/00209/AS Flanders House, Kingsford Street, Mersham, Ashford, Kent TN25 6NZ Installation of a PVCu soil vent pipe to the flank elevation of the house (retrospective) The Parish Council raised no objections</p> <p>Note: 18/00010/TP - Unit A, Foster Road, Ashford Business Park, Sevington, Ashford TN24 0SH Notification of tree work.</p>	
<p>To complete forms required by the bank The Councillors present completed the bank forms, forms still to be completed by Cllrs Botfield and Sawdon.</p>	
<p>Engaging with Finberry The members on Finberry have been invited to the Sevington North meetings.</p> <p>A lot of their issues are due to the developers not completing their deadlines. Issues they have seem to be mainly salting problems and thefts from vehicles as well as spates of anti-social behaviour.</p> <p>The Parish Council will trigger communication in February 2019, to gain wider publicity ahead of the elections.</p> <p>Will keep Finberry as an agenda item in order to remain updated on the situation. In the meantime the current facebook approach by Councillor Oakley Hills will continue. The number of houses on Finberry is nearing 400 and so the bus route will soon have to be instated to</p>	

<p>Bridgefield and at 500 houses the traffic lights will need to work in both directions.</p>																																				
<p>Financial Matters To approve the following financial documents: To note/authorise the following:</p> <p>To note the Parish Council's financial position: The Parish Council has a bank balance of: £33391.40 To authorise any payments including the Clerk's Salary and the Litter picker's Salary</p> <p>The following payments were authorised:</p> <table border="1" data-bbox="92 472 1198 745"> <thead> <tr> <th>Cheque</th> <th>Payee's Name</th> <th>Reason for Payment</th> <th>Amount</th> <th>Notes</th> </tr> </thead> <tbody> <tr> <td>501837</td> <td>I King</td> <td>Litter Pickers Salary – February (Mersham)</td> <td>£ 93.60</td> <td></td> </tr> <tr> <td>501838</td> <td>T Saint</td> <td>Litter Pickers Salary – February (Sevington)</td> <td>£ 149.63</td> <td></td> </tr> <tr> <td>501839</td> <td>T Block</td> <td>Clerks Salary (February)</td> <td>£ 416.27</td> <td></td> </tr> <tr> <td>501840</td> <td>HMRC</td> <td>PAYE</td> <td>£ 32.80</td> <td></td> </tr> <tr> <td>501841</td> <td>L Whitehead</td> <td>Salt for salt bin in Sevington North</td> <td>£ 21.45</td> <td></td> </tr> <tr> <td>501842</td> <td>T Block</td> <td>Reimbursement of black bin bags for Tom</td> <td>£ 15.92</td> <td></td> </tr> </tbody> </table> <p>A budget over expenditure and financial statement had been circulated to all Councillors prior to the meeting.</p>	Cheque	Payee's Name	Reason for Payment	Amount	Notes	501837	I King	Litter Pickers Salary – February (Mersham)	£ 93.60		501838	T Saint	Litter Pickers Salary – February (Sevington)	£ 149.63		501839	T Block	Clerks Salary (February)	£ 416.27		501840	HMRC	PAYE	£ 32.80		501841	L Whitehead	Salt for salt bin in Sevington North	£ 21.45		501842	T Block	Reimbursement of black bin bags for Tom	£ 15.92		
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<p>Any Other Business</p> <p>The Clerk had received a response from the litter picker's carer regarding the carer driving a car while litter picker does his work. This is done for safety reasons and not because he is not capable of undertaking the role.</p> <p>Further swing seats are required for the JPF. It was agreed that these would be purchased. Cradle seats x 2.</p>	TB																																			
<p>The next meeting was confirmed as Monday, 19th March 2018, the Clerk would like any items for the agenda by Friday 9th March, please.</p> <p>The Clerk has asked if the April meeting date could be altered to 23rd April as she has family commitments on 16th.</p>	All																																			
<p>There being no further business, the meeting was declared closed at 8.25 PM.</p>																																				