

Financial Matters

To approve the following financial documents:

i. To note/authorise the following:

To note the Parish Council's financial position: The Parish Council has a bank balance of: £28,461.54.

To authorise any payments including the Clerk's Salary and the Litter picker's Salary

The following payments were authorised:

Cheque	Payee's Name	Reason for Payment	Amount	Notes
501777	KALC	Annual Membership	£ 541.80	
501778	KALC	Financial Training for the Clerk	£ 7.20	
501779	Smeeth Parish Council	Payment towards the Village Caretaker	£3345.39	
501780	I King	Litter Pickers Salary – April (Mersham)	£ 93.60	
501781	T Saint	Litter Pickers Salary – April (Sevington)	£ 116.13	
501782	HMRC	Tax paid on Salaries	£ 32.60	
501783	T Block	Clerks Salary – April	£ 401.72	

A budget over expenditure and financial statement had been circulated to all Councillors prior to the meeting.

ii. To consider the findings of the Review of Effectiveness of the System of Internal Controls

The Parish Councillors considered the effectiveness of the system of internal control. The internal controls are maintained and properly recorded. The Internal and External Auditors Reports are circulated and points raised are addressed.

iii. To approve the Annual Governance Statement 2016/17 by Resolution

The Parish Councillors unanimously approved, by resolution, the Annual Governance Statement 2016/17. It was duly signed and dated by the Chair of the meeting, Cllr Fletcher.

iv. To consider the Accounting Statements 2016/17

The Parish Councillors considered the Accounting Statements for 2016/17. Having been checked the figures appear to be correct.

v. To approve the Accounting Statements 2016/17 by resolution

The Parish Councillors approved, by resolution, the Accounting Statements for 2016/17.

vi. To ensure the Accounting Statements 2016/17 are signed and dated by the person presiding at the meeting

The Accounting Statements 2016/17 were signed and dated by the Chair of the meeting, Cllr Fletcher.

Any Other Business

Cllr Sawdon updated the Parish Council on the plans for the fete. The fete is on 10th June and volunteers are sought to help erect marquees. The fete is entirely sponsored and the raffle has some good prizes.

The Local Needs Housing is nearing completion and applications are invited for the housing. Posters encouraging sign up for these houses are to be placed around the village.

The AGM of the Parish Council is to be held on 15th May in the Church. The Clerk is to invite the Kent Air Ambulance to give a presentation to the meeting. This is to be advertised as widely as possible. The Clerk will produce a poster for this.

Cllr Fletcher explained to the meeting that he would like to give up being the Chairman. He will only continue until April 2018, if another volunteer does not come forward but he would welcome a different Chairman. All Councillors are encouraged to consider this role.

The next meeting was confirmed as Monday, 15 th May 2017, the Clerk would like any items for the agenda by Friday 5 th May, please. The next meeting will be the Annual Parish Meeting starting at 7pm in the Church followed by the AGM in the Church Meeting Room.	All
There being no further business, the meeting was declared closed at 8.15 PM.	